

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
April 8, 2024

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade called for Public Comment. No comments were noted.

Mr. Carolus, Fiscal Officer, asked the Board to approve the quarterly transfer of interest from the General Fund to other funds. Mr. Wade read Resolution 5497 – A Resolution approving a transfer of funds from the General Fund to other funds in amounts equal to investment income generated by those funds for the first quarter of 2024 and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5498 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency. The items being purchased are:

- a. Ohio Township Association Risk Management Association (OTARMA) annual premium contribution for property/casualty coverage not to exceed \$134,859.71.

The reason for the emergency being the need to pay the insurance premium in a timely manner. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5499 – Resolution approving supplemental appropriations to the Permanent Budget Appropriations for Fiscal Year 2024, dispensing with the second reading, and declaring an emergency. The reason for the emergency being the need to allow both purchase orders to be created and payments to be made. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5501 – A Resolution awarding the bid for 53 self-contained breathing apparatus and accessories to the lowest and best responsive bidder and dispensing with the second reading. Mr. Agenbrood, Fire Chief, advised that the bidding process had saved money instead of using State Bid. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5502 – Resolution approving a Memorandum of Understanding and Agreement by and between Clearcreek Township, Warren County, Ohio and the City of Franklin, Ohio and dispensing with the second reading. Mr. Terrill, Police Chief, advised the Board about the

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Agreement and its advantages. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade asked Chief Terrill about range usage. Chief Terrill gave a short explanation.

Mr. Wade asked the Board to accept the generous donation of \$250.00 from Stephen Halsted and Sandra Goche to benefit Safety Town 2024. Mr. Wade asked for a motion to accept the donation. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Terrill updated the Board on their efforts to continue its CALEA accreditation.

Mr. Jones, Road Superintendent, noted that the old salt barn had been demolished.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Gabbard so moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – March 25, 2024, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Approval of \$1,500 one-time, lump sum retention bonus to Sheryl Dillion payable April 12, 2024.
- 4 Accept the Road, Planning and Zoning, Police, and Fire monthly reports for March 2024.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

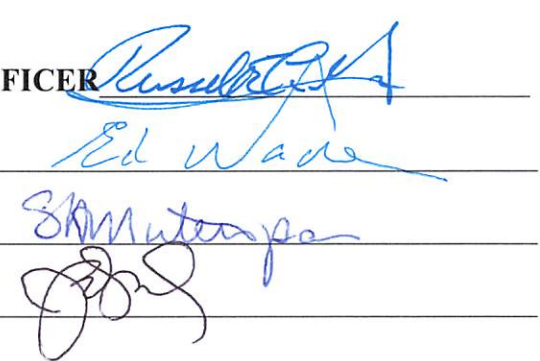
With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 5:37 p.m. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

FISCAL OFFICER _____

TRUSTEE _____

TRUSTEE _____

TRUSTEE _____



The image shows four handwritten signatures in blue ink, each written over a horizontal line. The first signature is for the Fiscal Officer, the second is for Ed Wade, the third is for Mr. Muterspaw, and the fourth is for another trustee. The signatures are cursive and somewhat stylized.